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## NOTIFICATION LETTER 通知信函

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28th April, 2022

Dear Existing Shareholders,

**Regal Hotels International Holdings Limited (“Regal”)**  
**- Notification of publication of 2021 Annual Report and Circular dated 28th April, 2022**

The subject Annual Report and Circular, together with the accompanying Proxy Form for the Annual General Meeting of Regal to be held on 13th June, 2022 (collectively, the “Current Corporate Communications”), in both English and Chinese versions, are available on the website of Regal at [www.regal.com.hk](http://www.regal.com.hk). You may access the respective Current Corporate Communications by clicking “Annual Reports” and “Circulars” under “Financial Information & Corporate Communications” of Regal’s website. If you have chosen to receive Corporate Communications (*Note*) in printed version, printed copies of the language version(s) of the Current Corporate Communications according to your choice are enclosed.

If you wish to receive printed copies of the Current Corporate Communications in the other language version, free of charge, in addition to your chosen version as enclosed, please complete and sign the Request Form on the reverse side and then return it to Regal’s Hong Kong Branch Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong by post using the mailing label (for pre-paid postage in Hong Kong) at the bottom of the Request Form or by email at [regal@computershare.com.hk](mailto:regal@computershare.com.hk). The Request Form may also be downloaded from Regal’s website.

Even if you have chosen or are deemed to have chosen the electronic means, you may request for printed copies of the Current Corporate Communications in either or both language version(s), free of charge, by using the Request Form or by email at [regal@computershare.com.hk](mailto:regal@computershare.com.hk). If, for any reason, you have difficulty in receiving or gaining access to the website version, Regal or its Hong Kong Branch Registrar will promptly upon request send the printed version to you free of charge.

You may also at any time by reasonable notice in writing or through email at [regal@computershare.com.hk](mailto:regal@computershare.com.hk) to Regal’s Hong Kong Branch Registrar to change your choice of the means of receipt and/or the language versions of future Corporate Communications.

Should you have any queries relating to this notification, please do not hesitate to call the enquiry hotline at (852) 2862 8688 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding public holidays) or send email to [regal@computershare.com.hk](mailto:regal@computershare.com.hk).

Yours faithfully,  
For and on behalf of  
**Regal Hotels International Holdings Limited**  
**Eliza Lam Sau Fun**  
Company Secretary

*Note: “Corporate Communications” refer to any documents issued or to be issued by Regal for information or action of holders of any of its securities, including but not limited to, the directors’ report and annual accounts together with a copy of the auditors’ report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.*

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各位現有股東：

**Regal Hotels International Holdings Limited (「富豪」)**  
**- 二零二一年年報及日期為二零二二年四月二十八日之通函之發佈通知**

標題所述之年報及通函，連同將於二零二二年六月十三日舉行之富豪股東週年大會的委任代表表格(統稱「本次公司通訊」)，均備有英文及中文版本，已登載於富豪網站 [www.regal.com.hk](http://www.regal.com.hk)。閣下可於富豪網站之標題為「財務資料及公司通訊」一節內按「年報」及「通函」分別瀏覽本次公司通訊。如閣下已選擇收取公司通訊(附註)的印刷本，本函附有閣下所選定語言版本的本次公司通訊。

除了本函附上閣下所選擇之版本，如閣下欲收取本次公司通訊另一語言之印刷本，請填妥及簽署本函背面之申請表格以及使用申請表格底部隨附之郵寄標籤(已預付在香港投寄之郵費)寄回富豪在香港之股份登記過戶分處香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓或透過電郵至 [regal@computershare.com.hk](mailto:regal@computershare.com.hk)，費用全免。申請表格亦可於富豪網站內下載。

如閣下已選擇或已視為同意選擇以電子方式取覽，閣下亦可使用申請表格或透過電郵至 [regal@computershare.com.hk](mailto:regal@computershare.com.hk) 免費索取本次公司通訊一種或兩種語言版本之印刷本。如閣下因任何理由以致在取覽網站版本時遇到困難，只需向富豪或其香港之股份登記過戶分處提出要求，便可迅即免費獲取一份印刷本。

閣下亦可隨時給予富豪在香港之股份登記過戶分處合理時限之書面通知或透過電郵至 [regal@computershare.com.hk](mailto:regal@computershare.com.hk) 之通知更改閣下今後收取公司通訊之方式及/或語言版本之選擇。

閣下如就本通知有任何疑問，請於上午九時至下午六時(星期一至星期五，公眾假期除外)，致電查詢熱線(852) 2862 8688或電郵至 [regal@computershare.com.hk](mailto:regal@computershare.com.hk)。

代表  
**Regal Hotels International Holdings Limited**  
公司秘書  
**林秀芬**  
謹啟

二零二二年四月二十八日

附註：「公司通訊」指富豪發出或將會發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於董事會報告及年度賬目(連同核數師報告)、中期報告、會議通告、上市文件、通函及委任代表表格。



**REQUEST FORM 申請表格**

**To: Regal Hotels International Holdings Limited**  
("Regal") (Stock Code: 78)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East  
Wan Chai  
Hong Kong

**致: Regal Hotels International Holdings Limited**  
("富豪") (股份代號: 78)  
轉交香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心17M樓

I/We would like to receive additional copy of the printed version of the Current Corporate Communication as indicated below, notwithstanding any choice of language versions or means of receipt of the Corporate Communications to the contrary I/we have made (or, with respect to electronic means of receipt, am/are deemed to have consented to) before: 儘管有別於本人/吾等先前作出任何對公司通訊之語言版本或收取方式(或視為同意有關以電子方式收取)之選擇, 本人/吾等現欲另外收取如下所示之本次公司通訊之印刷本:

(Please tick ("✓") ONLY ONE of the following boxes. 請在其中一個空格內加「✓」號。)

- A printed English version only; 一份英文版印刷本;
- A printed Chinese version only; 一份中文版印刷本;
- BOTH printed English and Chinese versions. 中、英文版印刷本各一份。

Signature(s): 簽署: \_\_\_\_\_ Contact telephone number: 聯絡電話: \_\_\_\_\_ Date: 日期: \_\_\_\_\_

Notes 附註:

- If your shares are held in joint names, the shareholder whose name stands first on the register of members of Regal in respect of the joint holding should sign on this Request Form in order to be valid. 如屬聯名股東, 則本申請表格由在富豪股東名冊內排名於首席之聯名股東簽署, 方為有效。
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form. 為免存疑, 任何在本申請表格上的額外指示, 將不予處理。

**Mailing Label 郵寄標籤**  
Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.  
**No postage is necessary if posted in Hong Kong.**  
當閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

**Get in touch with us 與我們聯繫**  
Send us an enquiry 查詢  
Rate our service 評價  
Lodge a complaint 投訴

Contact Us 聯繫我們  
www.computershare.com/hk/contact

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