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## NOTIFICATION LETTER

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27th September, 2024

Dear Non-registered Shareholder(s),

**Regal Hotels International Holdings Limited (the “Company”)**  
**- Notice of Publication of 2024 Interim Report (“Current Corporate Communication”)**

The English and Chinese versions of the Company’s Current Corporate Communication are available on the Company’s website at [www.regal.com.hk](http://www.regal.com.hk) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “**Website Version**”) or the arranged printed form(s) of Current Corporate Communication is enclosed (if applicable).

**As a Non-registered Shareholder, if you wish to receive Corporate Communications (*Note 1*) and Actionable Corporate Communications (*Note 2*) from the Company electronically pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.**

**If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will (i) be unable to receive any notifications regarding the publication of the Website Version of the Corporate Communications (the “Notice of Publication”) by email; (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of the Website Version of the Corporate Communications; and (iii) the Company will send the Notice of Publication in printed form in the future.**

If you want to receive the Corporate Communications in printed form, please complete and return the enclosed Reply Form to the Company’s Hong Kong branch registrar (the “**Branch Registrar**”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email to [regal@computershare.com.hk](mailto:regal@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form.

Should you have any queries relating to this letter, please contact the Branch Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
For and on behalf of  
**Regal Hotels International Holdings Limited**  
**Eliza Lam Sau Fun**  
Company Secretary

*Note 1: “Corporate Communications” refer to any documents issued or to be issued by the Company for information or action of holders of any of its securities or the investing public, including but not limited to, the directors’ report and annual accounts together with a copy of the auditor’s report, the interim report, a notice of meeting, a listing document, a circular, a proxy form and Actionable Corporate Communications.*

*Note 2: “Actionable Corporate Communications” refer to any corporate communications that seek instructions from the Company’s securities holders on how they wish to exercise their rights or make elections as the Company’s securities holders.*

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## 通知信函

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各位非登記股東：

**Regal Hotels International Holdings Limited** (「本公司」)  
**- 二零二四年中期報告 (「本次公司通訊」) 之登載通知**

本公司本次公司通訊的英文及中文版本已登載於本公司網站 [www.regal.com.hk](http://www.regal.com.hk) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) (「網站版本」)，歡迎查閱，或按安排附上本次公司通訊之印刷本(如適用)。

作為非登記股東，如有意根據上市規則以電子方式收取公司通訊(附註 1)和可供採取行動的公司通訊(附註 2)，閣下應聯絡代 閣下持有本公司股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向 閣下的中介公司提供 閣下的電郵地址。

如本公司沒有從中介公司收到 閣下的有效電郵地址，直至中介公司收到 閣下有效的電郵地址前，閣下將(i) 無法透過電郵收取任何有關登載公司通訊網站版本之通知(「登載通知」)；(ii) 需主動查看本公司網站和香港交易所披露易網站以留意公司通訊網站版本之登載；及(iii) 本公司日後將以印刷本形式發送登載通知。

若 閣下希望收取公司通訊之印刷本，請填妥隨附之回條並交回本公司的香港股份登記過戶分處(「股份登記過戶分處」)香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或發送電郵至 [regal@computershare.com.hk](mailto:regal@computershare.com.hk)，並註明 閣下的姓名、地址以及收取公司通訊印刷本的要求。

閣下如對本函件有任何疑問，請於辦公時間星期一至星期五(香港公眾假期除外)上午九時正至下午六時正(香港時間)致電股份登記過戶分處(852) 2862 8688 查詢。

代表  
**Regal Hotels International Holdings Limited**  
公司秘書  
林秀芬  
謹啟

二零二四年九月二十七日

附註 1：「公司通訊」指本公司發出或將會發出以供其任何證券的持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於董事會報告及年度帳目(連同核數師報告)、中期報告、會議通告、上市文件、通函、委任代表表格及可供採取行動的公司通訊。

附註 2：「可供採取行動的公司通訊」指任何涉及要求本公司的證券持有人指示其擬如何行使其有關本公司證券持有人的權利或作出選擇的公司通訊。

**REPLY FORM 回條**

To: **Computershare Hong Kong Investor Services Limited**  
(the "Branch Registrar")  
17M Floor, Hopewell Centre  
183 Queen's Road East, Wan Chai, Hong Kong

致: **香港中央證券登記有限公司**  
(「股份登記過戶分處」)  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

**REMINDER 提示**

As a non-registered shareholder, if you wish to receive Corporate Communications\* pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊\*，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電郵地址。

**Request for Corporate Communications\* in printed form / 要求收取公司通訊\*印刷本**

I/we hereby request for receipt of future Corporate Communications\* in printed form. (Please mark "✓" in the below box if applicable)  
本人/吾等現要求收取日後公司通訊\*之印刷本。（如適用，請在以下方格內劃上「✓」號）

Name of the listed company (the "Company"):

上市公司（「公司」）名稱：

Regal Hotels International Holdings Limited

English Version 英文版本

Chinese Version 中文版本

English and Chinese Version 英文及中文版本

Name(s) of Non-registered shareholder(s):

非登記股東姓名：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s): (Note 3)

簽名：(附註 3)

Contact telephone number:

聯絡電話號碼：

Date:

日期：

**Notes:****附註：**

- This Reply Form is addressed to non-registered shareholder(s) ("Non-registered shareholder" means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications\*).
- 本回條乃向公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向公司發出通知，表示欲收取公司通訊\*）發出。Please complete all your details clearly.
- 請清楚填妥閣下之所有資料。
- Any Reply Form with no box marked (✓), with no signature or otherwise incorrectly completed will be void.
- 任何回條未有在方格內劃上「✓」號、未有簽署、或在其他方面填寫不正確，則本回條將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
- 為免存疑，在本回條上的任何額外指示，公司將不予處理。

\* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular, a proxy form and Actionable Corporate Communications.  
除非另有註明，公司通訊乃指公司發出或將會發出以供其任何證券的持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於董事會報告及年度賬目（連同核數師報告）、中期報告、會議通告、上市文件、通函、委任代表表格及可供採取行動的公司通訊。

**PERSONAL INFORMATION COLLECTION STATEMENT****收集個人資料聲明**

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").  
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications\*. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於有關公司以電子方式發佈公司通訊\*的事宜上。閣下是自願向公司提供個人資料。若閣下未能提供足夠資料，公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Branch Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.  
公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份登記過戶分處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Branch Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.  
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份登記過戶分處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

**Mailing Label 郵寄標籤**

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本回條時，請將郵寄標籤剪貼於信封上。  
如在香港投寄，閣下無需支付郵費或貼上郵票。